Faculty - How to Add Online Tutoring to BbLearn

Students can access Online Tutoring in Math, Statistics and Composition through the either the NAU Portal at My.NAU.edu or directly through their BbLearn course, if faculty choose to add the “Tool Link” to the course shell.

For courses where Online Tutoring is offered, we recommend Faculty add this BbLearn “Tool Link” so students have the option to more quickly see the free academic assistance that Student Learning Centers offer.

Follow these steps to add the Tool Link in BbLearn:

1) From your BbLearn Class homepage, please select “Customization” on the left hand drop down, “Course Management” list. Then click on “Tool Availability”.

2) Once in “Tool Availability”, scroll down the list and find “NAU Online Tutoring”. Click to check the box next to “NAU Online Tutoring”.


1) Go back to the BbLearn home page and from there, go to the top left corner and click the “+” button.

2) Then enter “NAU Online Tutoring” in the first box and choose the same from the 2nd drop-down menu, and click “available to Users, and submit.

3) Then you’ll see NAU Online Tutoring added to your left menu.
4) When you click into this feature, your main page redirects to the NAU Portal where students see the Online Tutoring Schedule. When a tutor is available, their name is an “active” link in blue font.

Our tutors are nationally certified and well-trained in communication skills and the Socratic method. Our mission is to foster student engagement and independent learning.

We welcome any course resources such as your syllabi or exam reviews that might help our tutors assist your students with academic success. If you have any questions or concerns, please contact us anytime!

Northern Arizona University
Student Learning Centers – Online Tutoring
928-523-7391
www.nau.edu/online tutoring